

Kentucky Occupational Skill Standards List

4000 Allied Health

AA		COMMUNICATION SKILLS
AA	001	Adjust communication to other's ability to understand
AA	002	Apply the elements of communication using the sender-receiver model
AA	003	Apply active listening skills using reflection, restatement, and clarification techniques
AA	004	Demonstrate courtesy to others including self introduction
AA	005	Interpret verbal and non-verbal behaviors to augment communication and within scope of practice
AA	006	Demonstrate interviewing skills
AB		REPORTING
AB	001	Report relevant information in order of occurrence
AB	002	Report subjective information
AB	003	Report objective information
AB	004	Analyze communications for appropriate response and provide feedback
AC		TECHNICAL REPORTS
AC	001	Organize, write, and compile technical information and summaries
AC	002	Interpret, transcribe, and communicate information, data, and observations using medical terminology within scope of practice
AD		COMMUNICATION TECHNOLOGY
AD	001	Organize records and files to maintain data as required
AD	002	Use communication technology (Fax, E-mail, Internet) to access and distribute data and other information
EA		KEY EMPLOYABILITY SKILLS
EA	001	Adapt positively to the dynamics of change
EA	002	Adopt personal appearance and hygiene habits appropriate to the health care environment and industry expectations
EA	003	Practice personal integrity and honesty
EA	004	Evaluate work assignments and initiate action with confidence commensurate with own work assignment
EA	005	Formulate solutions to problems using critical thinking skills (analyze, synthesize, evaluate) independently and in teams
EA	006	Interact appropriately and respectfully with diverse ethnic, age, cultural, religious, and economic groups in various employment and social skills
EA	007	Exhibit respectful and empathetic behavior when interacting with peers, superiors, subordinates, and customers in one-on-one and group situations
EA	008	Follow attendance policies of the employer or educational institution
EA	009	Accept responsibility for own actions
EB		INTERPERSONAL COMMUNICATIONS
EB	001	Communicate in a straightforward, understandable, accurate, and timely manner
EB	002	Listen attentively to verbal instruction, requests, and other information to verify accuracy
EB	003	Provide written communication that is accurate and grammatically correct using nomenclature appropriate to the environment
EB	004	Interpret technical materials used for health care practices and procedures
EC		PERSONAL GROWTH & DEVELOPMENT
EC	001	Engage in continuous self-assessment and goals modification for personal and professional growth
EC	002	Manage time, prioritize responsibilities, and meet completion dates as specified by employer and client
EC	003	Show enthusiasm and commitment by meeting expectations and priorities of the organization
ED		CAREER DECISION MAKING
ED	001	Explore a potential health science career path in at least one of the following health care services: diagnostic, therapeutic, informational, or environmental.
ED	002	Consider the levels of education, credentialing requirements, employment opportunities, workplace environments, and career growth potential for a service area
EE		LEGAL IMPLICATIONS
EE	001	Analyze legal responsibilities, limitations, and implications of actions
EE	002	Use problem-solving techniques when confronted with legal dilemmas or issues

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EE	003	Compare and contrast behaviors and practices that could result in malpractice, liability, or negligence
EE	004	Comply with policies and requirements for documentation and record keeping
EE	005	Comply with established risk management criteria and procedures
EE	006	Determine when an incident is reportable
EE	007	Comply with non-discriminatory laws
EE	008	Comply with institutional policy and procedure
EF		LEGAL PRACTICES
EF	001	Perform duties according to regulations, policies, laws, and legislated rights of clients
EF	002	Maintain clients rights according to the Patient's Bill of Rights
EF	003	Maintain confidentiality
EF	004	Practice within licensure, certification, registration, and legislated scope of practice
EF	005	Apply the doctrine of informed consent
EF	006	Evaluate technological threats to confidentiality
EF	007	Follow mandated standards for workplace safety (i.e. OSHA, CDC, CLIA)
EF	008	Apply mandated standards for harassment, labor, and employment laws
EG		LEGAL & ETHICAL BOUNDERIES
EG	001	Differentiate between morality and ethics and the relationship of each to health care outcomes
EG	002	Differentiate between ethical and legal issues impacting health care
EG	003	Compare and contrast personal, professional, and organizational ethics
EG	004	Analyze legal and ethical aspects of confidentiality
EG	005	Discuss bio-ethical issues related to health care
EG	006	Analyze and evaluate the implications of medical ethics
EH		ETHICAL PRACTICES
EH	001	Demonstrate professionalism when interacting with fellow students, co-workers, and the organization
EH	002	Respect interdisciplinary roles of team members
EH	003	Report activities and behaviors by self and others that adversely affect the health, safety, or welfare of students, clients, or co-workers
EH	004	Demonstrate fairness and equal treatment of all persons
EH	005	Examine Patient Bill of Rights and practice responsibly within the ethical framework
EH	006	Value clients' independence and determination
EI		CULTURAL, SOCIAL, AND ETHNIC DIVERSITY
EI	001	Discuss the impact of religions and cultures on those giving and receiving health care with an understanding of past and present events
EI	002	Demonstrate respect of individual cultural, social, and ethnic diversity within the health care environment
EJ		INFECTION CONTROL
EJ	001	Practice infection control procedures (i.e. airborne, droplet, contact)
EJ	002	Practice appropriate cleaning, disinfecting, and sterilizing processes
EJ	003	Compare and contrast medical and surgical asepsis
EK		PERSONAL SAFETY
EK	001	Apply safety procedures to protect clients, co-workers, and self
EK	002	Manage a personal exposure incident in compliance with OSHA regulations
EK	003	Apply principles of body mechanics and ergonomics
EK	004	Use personal protective equipment as appropriate to the environment
EL		ENVIRONMENTAL SAFETY
EL	001	Modify the environment to create safe working conditions
EL	002	Demonstrate methods of fire prevention in the health care setting
EL	003	Prevent accidents by using proper safety techniques
EL	004	Practice good housekeeping by maintaining a safe work environment
EM		COMMON SAFETY HAZARDS
EM	001	Use Material Safety Data Sheets (MSDS)
EM	002	Adhere to hazardous labeling requirements

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EM	003	Comply with safety signs, symbols, and labels
EM	004	Take appropriate action when observing a hazardous material problem
EM	005	Apply safety principles at the school and workplace
EM	006	Appropriately handle hazardous chemicals commonly used in the health care environment
EN		EMERGENCY PROCEDURES AND PROTOCOLS
EN	001	Locate the evacuation plan for the health care setting
EN	002	Construct a basic emergency plan for a health care setting in response to a natural disaster or other emergency that disrupts the ability to provide care
EN	003	Follow the facility procedure when a fire is discovered
EO		HEALTH CARE TEAMS
EO	001	Understand and apply the team concept in providing quality patient care
EO	002	Recognize characteristics of effective teams
EO	003	Analyze roles of various team participants (i.e. team leader, team member)
EO	004	Respond to critical situations appropriately as a member of the team
EO	005	Accept compromise as necessary to ensure the best outcome
EP		TEAM MEMBER PARTICIPATION
EP	001	Communicate verbally and non-verbally with team colleagues to assure the best result for the client
EP	002	Collaborate with others to formulate team objectives
EP	003	Act responsibly as a team member, completing assigned tasks in a timely and effective manner
EP	004	Actively listen to other team members
EP	005	Exercise leadership skills as appropriate
EP	006	Respect and value the expertise and contributions of all team members
EP	007	Work collaboratively with persons from diverse backgrounds to accomplish a common goal
EP	008	Acknowledge conflict and take corrective action
EP	009	Exhibit strong sense of team identity and commitment to purpose
OA		HUMAN STRUCTURE & FUNCTION
OA	001	Describe the basic structures and functions of cells, tissues, organs, and systems as they relate to homeostasis
OA	002	Compare relationships among cells, tissues, organs, and systems
OA	003	Explain body planes, directional terms, quadrants, and cavities
OA	004	Analyze the interdependence of the body systems as they relate to wellness, disease, disorders, therapies and care/rehabilitation
OB		DISEASES AND DISORDERS
OB	001	Compare selected diseases/disorders including respective classification(s), causes, diagnoses, therapies, and care/rehabilitation to include biotechnological applications
OB	002	Analyze methods to control the spread of pathogenic microorganisms
OB	003	Contrast various types of immunities
OB	004	Analyze body system changes in light of diseases, disorders, and wellness
OB	005	Compare the aging process among the body systems
OC		SYSTEMS THEORY
OC	001	Describe systems theory and its components
OC	002	Construct a general systems model using inputs, throughputs, and feedback loop
OD		HEALTH CARE DELIVERY SYSTEMS
OD	001	Construct a health care delivery system model
OD	002	Predict where and how factors such as: cost, managed care, technology, an aging population, access to care, alternative therapies, and lifestyle/behavior changes may affect various health care delivery system models
OD	003	Project the outcomes as an interconnected component of a health care system
OD	004	Calculate the cost effectiveness of two separate health care delivery systems
OE		HEALTH CARE DELIVERY SYSTEM RESULTS
OE	001	Diagram the interdependence of health care professions within a given health care delivery system,

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		pertaining to the delivery of quality health care
OE	002	Design a system analysis process that evaluates the following outcomes: client satisfaction, productivity, cost effectiveness, and efficiency
OE	003	Evaluate the impact of enhanced technology on the health care delivery system
OF		SYSTEM CHANGE
OF	001	Analyze the cause and effect on health care system change based on the influence of: technology, epidemiology, bio-ethics, socio-economics, and various forms of complimentary (non-traditional) medicine
OG		HEALTHY BEHAVIORS
OG	001	Apply behaviors that promote health and wellness
OG	002	Advocate available preventive health screening and examinations
OG	003	Use practices that promote the prevention of disease and injury
OG	004	Use appropriate safety practices as related to high-risk behaviors
OG	005	Evaluate the validity of alternative health practices